



Scottish Islands Passport – Photography declaration / submission form

This submission form should be completed and submitted by any photographer who wishes to submit images for the Scottish Islands Passport Project open call. We are unable to consider your photographs without a completed form.

Please refer to the photographer brief for the artistic and administrative requirements of submitting your photographs and for information on fees and credits.

By submitting your images to the Scottish Islands Passport Project you are confirming that:

- you are the photographer of the original image and retain the intellectual property rights to the image;
- all photographs submitted were taken in a safe and legal manner and do not promote dangerous, irresponsible or illegal activity, or invade the privacy of others;
- all photographs submitted are suitable for viewing by all ages;
- none of the photographs you are submitting violate copyright or the intellectual property rights of others.

Furthermore you agree that:

- you are happy for your photographs to be selected for use by the Scottish Islands Passport Project for print, digital and / or marketing materials in return for payment as set out in the photographer brief;
- if your images are selected for use, the project has the right to use them for up to two years from the date of first use;
- if you decide you do not want any further photographs of yours used in the project, you accept responsibility for revoking the Scottish Island Passport Team’s access to the shared folder containing your images to remove them from our pool of potential photographs;
- you will provide signed photographic permissions slips for any photos which include people, where those people can be individually recognised (permission slips for under 18s must be signed by a parent or guardian);
- you take responsibility for any payment of tax, National Insurance or any other fees associated with any earnings from this project;
- all images you submit will be correctly named using the following format:

NameOfIsland_NameOfSubject_PhotographerName.fileformat

For example: Jura_CraighousePier_AnneMacDonald.jpeg OR Benbecula_Lobster_JackFulton.jpeg

Please complete the following section with your information and sign and date the form to indicate you agree to the terms and conditions set out here and within the Photographer Brief:

| | | | |
|----------------|--|-----------------|--|
| Name: | | Address: | |
| Tel: | | Email: | |
| Signed: | | Date: | |

Your form should be saved in the Dropbox folder alongside the photographs you are submitting. Please email passport@hitrans.org.uk to let us know when your photos and form are uploaded. Once your form is uploaded you are welcome to continue to add photos to your folder at any time.